



29th October 2021
Dear Parent/Carer

I am writing to inform you that the Year 7 Meet the Tutor Evening will take place on Thursday 7th October 2021 from 3:00pm until 5:00pm. Please complete the slip below so that your son/daughters tutor can allocate you an appointment time. This will be a valuable time for you as a parent/carer to meet the form tutor and discuss your son/daughter's progress and transition into the Academy. It is also an opportunity to raise any concerns or questions you might have.

During Meet the Tutor you will be able to receive support with class charts if you have had any difficulty in logging in to your account. Class charts allows us to communicate with parents; giving you important information regarding your child's education.

Your support regarding your son/daughter's progress in the Academy is crucial and I believe that it is important for us to continue to work closely together in partnership. I firmly believe that this will help to make your son/daughter's time with us both happy and successful.

Please complete and return the reply slip below to your child's form tutor by Monday 4th October.

Yours sincerely

Mrs V Traynor
Progress Leader – Year 7

Name _____ Form 7 _____

*I will/will not be attending the Meet the Tutor Evening on Thursday 7th October 2021
(*Please delete as applicable)

Please allocate me a time between:

3.00-3.30PM 3.30-4.00PM 4.00PM-4.30PM 4.30PM-5.00PM

Signed _____ Parent/carer

Contact Number _____

We Seek the Best