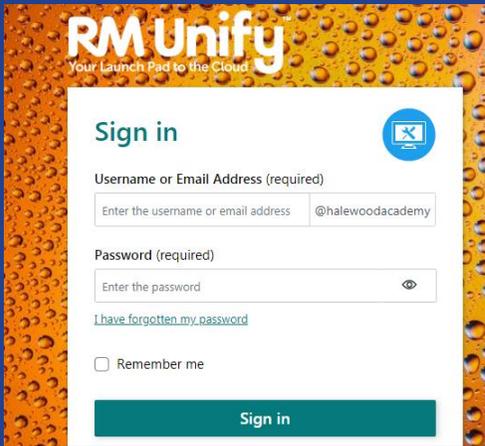


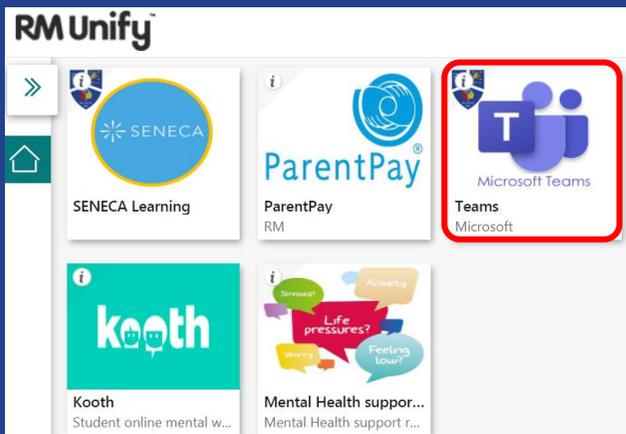
REMOTE LEARNING – USER GUIDE

1. Log-on to RM Unify.

(there is a link on the student section of the website)



2. Click on the Teams icon.



3. Click **'Use the web app instead'**

Download the Teams desktop app
and stay better connected.

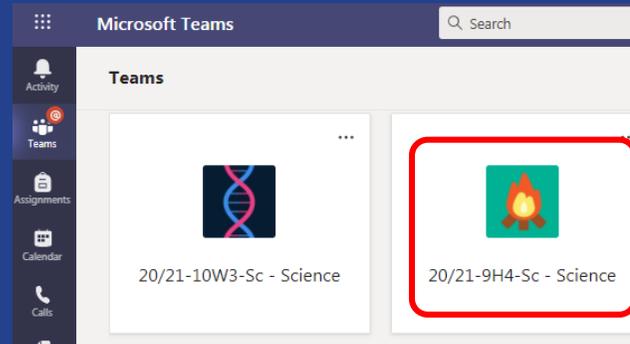
Get the Windows app

Use the web app instead

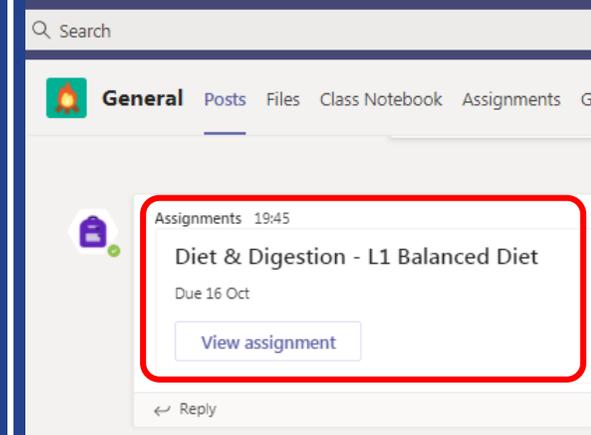


4. Click on Teams and choose the appropriate team.

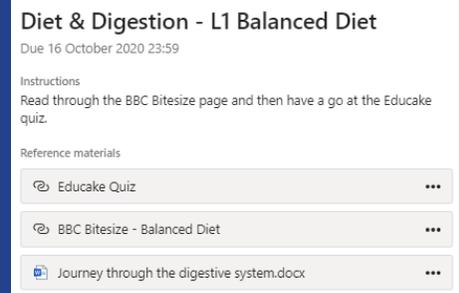
e.g. 9H4 - Sc - Science



5. Click on **'View assignment'**



6. Follow the instructions on the assignment.



Continues on
next page



How to open links, documents and return completed work

7. Click on the resources to open or click on the 3 dots (•••) and download.

Diet & Digestion - L1 Balanced Diet
Due 16 October 2020 23:59

Instructions
Read through the BBC Bitesize page and then have a go at the Educake quiz.

Reference materials

- Educake Quiz
- BBC Bitesize - Balanced Diet
- Journey through the digestive system.docx

+ Add work

- Open in Teams
- Open in Word
- Open in Word Online
- Download**



8. If you need to upload work as part of your assignment then click **'+ Add work'**

Reference materials

- Educake Quiz
- BBC Bitesize - Balanced Diet
- Journey through the digestive system.docx

+ Add work



9. Choose the document you want to upload.

Open

Desktop

Organize New folder

Libraries

- Desktop
- Libraries
- System Folder
- Computer
- System Folder
- Journey through the digestive system**
- Microsoft Word Document
- Documents
- Music
- Pictures

File name: | All Files

Open Cancel



10. Once you have completed the assignment and any work has been uploaded click the **'Turn in' button'**.

< Back

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Turn in

