



HALEWOOD  
ACADEMY

**Halewood Academy**

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7<sup>th</sup> September 2022

Ref: HA-0001

**Mr I Critchley**

Principal BSc (Hons), PGCE, MA, NPQH

Dear Parents/Carers,

**Welcome Back and Important Information**

I hope that you and your family had an enjoyable Summer. From all of us here at Halewood Academy I would like to welcome students back to this academic year and also extend a warm welcome to our new Year 7 students.

I wrote to you at the end of the Summer Term to introduce myself as Principal and following two productive INSET days I am both excited and optimistic about this academic year. I look forward to building positive relationships with you, and along with all the staff here work to achieve the best outcomes for all our students.

**Attendance and Punctuality**

In order for students to maximise their learning opportunities and achieve their potential it is vital that they attend school regularly. As a school we will be focusing on improving our overall school attendance and punctuality; this is a key priority for us. We would like to ask for your support from the beginning of the year in ensuring that pupils attend school every day and on time. We will be sharing further communication with all members of the school community over the coming weeks about our attendance strategy and in the meantime please contact your child's Progress Leader or Assistant Progress Leader if you have any issues or questions relating to your child's attendance or punctuality. Please note that school opens at 8am for breakfast and a range of activities are available for students to access.

*Students should arrive at school no later than 8.40am and the school attendance target is 96%.*

**Behaviour and Attitude to Learning**

We have revised our Behaviour for Learning Policy and a draft of this can be found on our website [https://www.halewoodacademy.co.uk/academy\\_information/policies/](https://www.halewoodacademy.co.uk/academy_information/policies/). Students will be given a code on the register for each lesson ranging from 1- 5, this code will refer to the pupil's attitude to learning and behaviour with 1 representing an outstanding attitude and behaviour and 5 being a serious cause for concern. This monitoring of behaviour and attitude to learning will give staff an opportunity to reward and recognise positive behaviour. We have also introduced a clear Graduated Approach for supporting and intervening when pupils may need additional support with improving their attitude to learning and behaviour. I would ask parents/carers to familiarise yourself with this Graduated Approach. All of the above is outlined in the Behaviour for Learning Policy.



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### Communication Home

As you may be aware last year the school used a platform called 'Classcharts' as a form of communication with parents, after much discussion with staff we have decided to move away from this platform and communication will now be via telephone, email or text message. It is hoped that this will help streamline communication for parents/carers.

### Home School Agreement

Along with this letter you will have received a copy of the Home School Agreement for this year; could I please ask that you take time to read this with your child and if you have any queries or concerns that you contact your child's Progress Leader. You will note that the Home School Agreement asks for you to provide school with **3 emergency contact numbers**, could you please ensure that you provide up to date working numbers as it is vital that we have this information from a safeguarding and health and safety perspective.

I am looking forward to working with you and your child this year. I would like to thank you in advance for your support in upholding our standards and I am confident that by working together we will ensure this school continues to improve.

Yours faithfully

Mr I Critchley  
Principal



## Home School Agreement – September 2022

### The school will:

- Provide an appropriate broad and balanced curriculum and resources.
- Foster and insist on a safe, caring, supportive and orderly school.
- Check that all students are fully equipped and ready to learn without fizzy/energy drinks, chewing gum, mobile phones or other prohibited items.
- Contact parents/carers if a pattern of poor attendance and/or punctuality is observed and offer support and guidance in correcting it.
- Inform parents regarding any concerns around behaviour or attitude to learning, offering support and guidance as required.
- Set homework regularly and provide support and advice to help students manage their own studies.
- Keep parents/carers informed about school activities and about their child's progress.
- Adhere to the school values and form positive and productive relationships with families and students.
- Ensure all correspondence is respectful and timely.

### As a family we will:

- Ensure that my child is ready to learn, by wearing full school uniform and arriving at school with the correct equipment and school bag.
- Understand that if my child does not arrive to school in the correct school uniform, including foot wear and PE kit, then they will be expected to wear loan uniform.
- Ensure that my child does not bring any prohibited items into school.
- Ensure that my child's mobile phone is left at home or is switched off and kept in a pocket during the course of the school day.
- Ensure that my child attends school regularly and punctually and keep the school informed of reasons for absence.
- Support the school in its attempt to foster a safe, caring and orderly school.
- Ensure that my child completes home learning and meets coursework/classwork deadlines.
- Attend parents and progress evenings and inform the school of any problems that may affect my child's work or behaviour.
- Ensure that school is updated with any changes in contact details including address, phone number and email address of emergency contacts.
- Provide 3 different emergency contact names and numbers.
- Adhere to the school RACER values and form positive and productive relationships with the school.
- Support the school to follow the behaviour for learning policy, including any sanctions that may be issued.
- Ensure all correspondence is respectful and polite.



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**Each student will:**

- Ensure they are ready to learn by wearing the correct full uniform and having the correct equipment and school bag for the day ahead.
- Understand that if they do not arrive to school in the correct uniform, including foot wear and PE kit, then they will be expected to wear loan uniform.
- Not bring any prohibited items into school.
- Leave my mobile phone at home or switched off and kept in my pocket during the course of the day.
- Attend school regularly and punctually.
- Attend all lessons and arrive to all lessons punctually.
- Behave in an appropriate manner at all times in accordance with our behaviour policy.
- Accept sanctions and work with staff to resolve any issues.
- Complete all classwork, home learning, and coursework to the best of my ability and to deadline.
- Adhere to the school RACER values and form positive and productive relationships with staff and other students.
- Ensure they are polite and respectful at all times.

*By sending your child to this school, you and they are agreeing to all the protocols set out above.*

*J. Critchley*

Mr I Critchley  
Principal

Date: September 2022