



3rd July 2024

Dear Parents/Carers

As we approach the end of the summer term, I would like to share important information with all members of the school community. When we return in September we will continue our drive, in terms of standards and expectations; this letter outlines all of the important information.

School will **close at 12.05pm on Friday 19th July** for the summer holidays.

All students should return to school on **Wednesday 4th September at 8.30am**.

Uniform & Equipment

Our students look incredibly smart and we would like to thank parents/carers and students for upholding our high standards in terms of their presentation. The start of the new academic year presents a good opportunity to revisit our expectations.

As per the school's uniform policy, students will **not be allowed to wear jewellery including stud earrings**. Wrist watches are permitted. This is for health and safety reasons and is not a change to policy; this has always been the case. Any student who wears jewellery will have it confiscated by a member of staff, to be collected at the end of the day. Refusal to comply with this will lead to further consequences. **As per our policy, if a pupil has any item confiscated on more than one occasion in a term; students will not be given the item/s back until collected by a parent/carer.**

You should consider healing time when, and if, you allow your child to have a piercing as our expectations are that they should not be worn in school.

May we also take this opportunity to remind students and parents/carers that **make-up, nail varnish and false nails** are also not permitted.

Any student who comes into school in trainers will be asked to **change their footwear into a pair of shoes provided**. If you envisage this causing any issue for your child please contact your child's Progress Leader so that a resolution can be sought.

Students are also expected to bring a bag to school each day and this bag needs to be **big enough to hold an A4 folder**. On the first day of the academic year all students will be given an A4 folder which will contain their timetable and knowledge organisers to support their learning. **Students should also have a pencil case with all the necessary equipment. Black pens, blue pens, green pens, pencil, ruler, rubber and mathematical equipment including a calculator.**

These are basic expectations for all students and we appreciate your support in ensuring these are met.

Information on uniform and suitable bags and footwear can be found at the end of this letter or on our website: <https://www.halewoodacademy.co.uk/parents/school-uniform/>

Attendance and Punctuality

As the new academic year begins we will continue our drive with attendance and punctuality. This is vital in ensuring that we can optimise the time in lessons for our young people. The more time that students are in lessons, the greater their chances of success.

Upon our return, it is not acceptable for students to take the longer route to lessons. Students have been told clearly that they should be **'At the door within 4'**.

We will be continuing to raise the profile of good school attendance. As part of this we are asking for your support in **ensuring that your child is in school every day**. If your child is unwell please ensure you contact school to discuss this on the first day of their absence. More information about attendance to school can be found on our website:

<https://www.halewoodacademy.co.uk/parents/attendance/>

Mobile Phones

Our mobile phone policy is very clear and hasn't changed. Phones should **not be used or visible between 8.30am and 3.00pm**. If it is used or visible the member of staff will confiscate the phone and this can be collected at the end of the day. Refusal to comply with this will lead to further consequences. **As per our policy if a pupil has their phone confiscated on more than one occasion in a term; students will not be given the item/s back until collected by a parent/carer.**

We understand that sometimes it might be necessary to get a message to your child during the school day. **Please DO NOT contact your child directly** as this will likely lead to them having their phone confiscated. **Messages should be passed to the school office.**

Home School Agreement

Included with this letter is a copy of our home school agreement. By sending your child(ren) to Halewood Academy you are agreeing to all the protocols and rules of the school. **Please read this carefully.**

Parent Pay and Free School Meals

As a reminder to all parents, Halewood Academy is a cashless school and as such all transactions must be completed via Parent Pay (<https://www.parentpay.com/>). If you have any issues accessing your Parent Pay account, please contact Reception.

Please ensure that your Parent Pay account always has enough credit for pupils to purchase items at break and lunch should they need it. Pupils will always be able to access food at lunchtime and should speak to their Progress Leader or Mrs Roberts, our Pupil Support Coordinator if they have no credit on their account. Pupils can check their account balance using the order machines in school.

We know there will be families who are currently paying for school meals, who are eligible to receive Free School Meals through the government. Pupils on Free School Meals are not identified any differently and still access their lunch via the same method as everybody else. If you think you may be eligible and not yet claiming, please visit:

Knowsley Residents

<https://www.gov.uk/apply-free-school-meals/knowsley>

Liverpool Residents

<https://www.gov.uk/apply-free-school-meals/liverpool>

Support during the Summer

If any parents/carers feel that they need support for their child or families during the summer holiday please see below a list of useful contact numbers or websites for Knowsley Liverpool Residents:

Knowsley MASH Knowsley Multi Agency Safeguarding Hub (MASH) brings together agencies from services that have contact with children at risk to make the best possible use of their combined knowledge to keep them safe from harm. The MASH provides a 'first point of contact' for Early Help, Children's Social Care (CSC) and Adults Social Care enabling members of the public and professionals to raise concerns about the safety and welfare of children or adults.

This may include children or adults identified as potentially needing support or are at risk of suffering abuse. Knowsley Multi-Agency Safeguarding Hub (MASH) can be contacted on 0151 443 2600 (during office hours). If you urgently need help outside office hours you can contact the Emergency Duty Team on 0151 443 2600 Please note if you believe a child or young person is at immediate risk of harm, you should contact the police urgently, CALL 999 Emergency.

<https://www.knowsleyscp.org.uk/children-and-young-people/what-shouldi-do-if-i-am-worried/>

Liverpool Careline

Careline child services manages all child social care enquiries and referrals. You can contact us 24 hours a day, 7 days a week on the above link or telephone 0151 233 3700. If you have concerns about a child at risk (if a child is at immediate risk call 999)

<https://liverpool.gov.uk/children-and-families/childrens-social-care/getting-help/careline-child-services/>

In addition, you can contact the police on 101 or 999 in an emergency.

If you wish to discuss any aspect of this letter, please contact your child's form tutor.

Polite Reminder: School closes for students on Friday 19th July at 12.05pm.

We would like to wish all students and parents/carers a safe and happy summer break and we look forward to welcoming students back on Wednesday 4th September 2024 at 8.30am.

Kind regards



Mr I Critchley
Executive Principal

Uniform Expectations

Black blazer with blue trim and Academy badge

School Kilt

Charcoal grey or black trousers, no colours

Plain white buttoned school shirt

Plain black V neck jumper (optional)

Academy tie, to be worn at a standard length with Academy crest on display

Plain white socks (no bows) / Navy blue tights / black socks (trousers only)

Sensible plain black shoes - see pictures below for examples of acceptable and unacceptable footwear.



PE Kit

New style round neck T-shirt pictured (compulsory)

Quarter zip jumper (optional)

New Swacket pictured below (optional)

Plain black shorts, tracksuit bottoms **or** leggings (compulsory and purchased from any location preferable to families)

Trainers (purchased from any location)





Examples of appropriate footwear



If you are unsure about what shoes to buy please speak to your Progress Leader

Examples of inappropriate footwear





HALEWOOD
ACADEMY

Examples of appropriate school bags

All pupils need a suitable sized school back pack big enough to fit A4 folders or books in.

