



HALEWOOD
ACADEMY



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Mr I Critchley MA, PGCE, NPQH
Executive Principal

10th December 2025

Dear Parents/Carers

Important Information: SEND Staffing and Provision from January 2026

I am writing to share the news with you that Miss Leyland our Special Education Needs & Disabilities Co-ordinator (SENDCo) will be leaving Halewood Academy at the end of this term. Miss Leyland is leaving for pastures new and we wish her every success in her new role.

In terms of support for pupils with a Special Educational Need here at Halewood Academy, this will be delivered through our inclusion team and managed by Mrs Cross who will be the school's named SENDCo. The inclusion team is outlined below:

Mr Knight remains our Assistant SENDCo and will work across both Key Stage 3 and Key Stage 4. Mrs E Campbell who joined us in September 2025 has a range of experience in terms of inclusion and she will continue to manage our Achievement Centre and in addition will co-ordinate interventions and manage our team of Teaching Assistants and Classroom Assistants. Both Mrs Cross and Mr Knight have the appropriate post graduate qualifications required for SEND Co-ordination.

In addition to the above Ms Dooley who is a HLTA will remain in Reset and Miss Corness is a newly appointed HLTA with a specific role for pupils who either on the pathway to diagnosis or have a diagnosis of Neuro Diversity. Mrs Magee who is also a HLTA will remain in Re-engage and deliver some of our reading interventions. In addition, we have a team of Classroom Assistants and Teaching Assistants who support in terms of inclusion.

We will be offering a drop-in session in January for parents/carers to come and meet key members of the inclusion team and answer any questions you may have about support available to your child here at Halewood Academy.

In the meantime, if you have any questions in relation to the content of this letter and for any future enquiries relating to SEND, please contact school on the following email address SENDAdmin@halewoodacademy.co.uk. Using this email address for all SEND communication will ensure your enquiry is directed to the most appropriate member of the SEND Team.

Yours sincerely,

Mr Ian Critchley
Executive Principal