


# Halewood Academy



## Provider Access Policy

Agreed by the Governing Body:	5.12.18
Date of review:	Autumn Term 2020
Name & position:	Gary Evans – Principal
Signed:	

## **Introduction**

This policy statement sets out Halewood Academy's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Halewood Academy also provides this for Year 7 pupils.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact *Lesley MacCallum (Careers Co-Ordinator)*  
Telephone: 0151 477 8830

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

## **Granting Access**

Any providers who request access will be invited to our Careers Fairs and parent's evenings. We will aim to grant access via assemblies however this will be subject to factors such as dates and events already planned on our school calendar. Any access is granted subject to acceptance by the provider of Halewood Academy's safeguarding and equal opportunities policies. For examples, a copy of a DBS certificate may be required on arrival.

## **Premises and facilities**

For events in school, Halewood Academy will make a suitable room available for discussions between the provider and the pupils as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Room. The Careers Room is available to all students at lunch and break times.

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7 &amp; 8</b>	Assemblies	Assemblies KS3 Careers Fair Options Evening	Assemblies
<b>Year 9</b>	Assemblies Group FE / HE talks Subject specific HE / FE talks Parents Evening	Assemblies KS4 Careers Fair Group FE / HE talks Subject specific HE / FE talks	Assemblies Group FE / HE talks Subject specific HE / FE talks
<b>Year 10</b>	Assemblies Group FE / HE talks Subject specific HE / FE talks	Assemblies KS4 Careers Fair Group FE / HE talks Subject specific HE / FE talks Parents Evening	Assemblies Group FE / HE talks Subject specific HE / FE talks
<b>Year 11</b>	Assemblies Group FE / HE talks Subject specific HE / FE talks Parents Evening	Assemblies KS4 Careers Fair Group FE / HE talks Subject specific HE / FE talks	